

Developmental Disability Services of Jackson County - eitas
Board of Directors Meeting
 January 24, 2012

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Meeting Minutes for December 2011</p> <p>Treasurer's Report For November 2011</p>	<p>Betty Sharp, Paula Smith, Candace Cunningham, Mark McCaskill, John Humphrey, Tammy Kemp, Melissa Robinson, Anita Parran and Barbara Winkler, Board Members. Earlene Clayton, Kathy Marlatt, Nancy Nicolaus, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Aaron Martin, Mark Simcosky and Charlene Adams. There was quorum of board members present.</p> <p>Barbara Winkler, Board President called the meeting to order at 6:00 PM at the Administrative Offices of Developmental Disability Services of Jackson County located at 8511 Hillcrest Road, Kansas City, Missouri.</p> <p>As there were no questions pertaining to the minutes the following motion was made. Motion: Tammy Kemp, Board Member moved that the December 6, 2011 Board meeting minutes be approved as presented. John Humphrey, Board Member seconded the motion. Motion Carried.</p> <p>Anita Parran, Board Treasurer shared that the Finance Committee had met earlier in the evening to review the November 2011 unaudited financial statements. Ms. Parran then presented her report from that meeting on the same financial statements by sharing the following information: <u>Balance Sheet:</u></p> <ul style="list-style-type: none"> • Operating Cash balance at the end of November was \$4.8M • Total Investments at the end of November were \$2M • Total Operating Cash and Investments were about \$6.8M • Accounts Receivable at the end of November was \$1.3M • Total Assets at the end of November were about \$31.2M • Total Liabilities at the end of November were \$4.1M • Year to Date Net Loss at the end of November was <\$784,681> 	<p style="text-align: center;">Information</p> <p style="text-align: center;">Motion: Tammy Kemp, Board Member moved that the December 6, 2011 Board meeting minutes be approved as presented. John Humphrey, Board Member seconded the motion. Motion Carried</p>

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<p style="text-align: center;">Contingency Fund Continued</p>	<p>The amount of special funds available will be determined each year during the Board's regular budget process and may change from year to year based upon the available resources of eitas.</p> <p>The procedure to access these funds is as follows:</p> <ul style="list-style-type: none"> • The provider requesting special funds must be a provider in good standing with eitas and the provider's licensing and/or regulatory agency. • The provider must make a written request for special funding to the eitas Executive Director. The Executive Director will distribute the request to eitas Board members for review and place the request on the agenda at the ne3xt Board meeting. • The provider must attend the Board meeting and formally present the request and answer any questions Board members and/or the Executive Director may have. • Requests for grant matches must be accompanied by a copy of need for the grant. All grants matched must meet the statutory criteria for the use of SB40 funds. Match funds will only be distributed if provider's grant application is approved. • Requests for funding for new programs or services must be accompanied by a complete business plan detailing how the funds will be utilized, how many new people will be served, types of services, and how the program will sustain itself ongoing. All special funds requested must meet the statutory criteria for the use of SB40 funds. • In all cases, the Board members, during a regular session of the Board, will review each request, determine if it meets all criteria for the use of special funds, and approve or deny the request by a majority vote. 	<p style="text-align: center;">Information</p>

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<p>Committee Reports Property Continued</p>	<p>Southeast Enterprises encountered theft when thieves used ladders to access the roof and steal the copper and aluminum from the units placed there. Metro Police reported that this type of theft is rampant in the area and they are doing all they can to prevent it. The final cost to repair and replace the damaged equipment is \$55,400 which is all covered by insurance except for the \$5,000 deductible.</p> <p>Jake Jacobs reported to the committee that the property at 720 East 36th Street (UCP-Questover) is a beautiful old structure, but one that no longer meets the needs of the people who reside there. Residents have aged and the stairs and other obstacles are making it difficult for them. UCP agrees that the residents need to relocate and is working with the Kansas City Regional Office to accomplish this. Once all residents have found new homes Mr. Jacobs plans to clean up the property and prepare it for sale.</p>	<p style="text-align: center;">Information</p>
<p>Planning & Services</p>	<p>Barbara Winkler, Committee Chair presented the Planning & Services report by sharing that Kathy Marlatt, Deputy Director shared with the committee that eitas Service Coordinators are supporting 1,079 individuals. The eitas wait list currently has 30 people on it and these individuals will be divided among the two newest hires.</p> <p>Mrs. Marlatt also reported that eitas is going to start looking at providing services for qualified individuals who are on Medicaid and seventeen years of age. A prerequisite will be for an individual to get a Choice Form from the Kansas City Regional Office.</p> <p>The Service Coordination department is also involved in Missouri HealthNet audits which are a normal annual occurrence.</p>	

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<p>Old Business</p> <p>Public Comment</p> <p>Adjournment</p>	<p>None.</p> <p>Mark Simcosky, Board Chair for JobOne announced that the Cornerspot store that opened in 2009 by JobOne would be closing by the end of month due to a poor financial showing.</p> <p>Rebecca Case, Executive Director for Developing Potential, Inc. (DPI) thanked the Board for their support of the new DPI facility in Lee's Summit, Missouri.</p> <p>There being no further business the public meeting adjourned at 6:43 PM to go into Closed Session to discuss personnel issues.</p> <p>Respectfully submitted,</p> <p>Betty Sharp Board Secretary</p>	<p style="text-align: center;">Information</p>