

**Developmental Disability Services of Jackson County ~ eitas
Property Committee Meeting
March 21, 2012**

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Update on Properties</p>	<p>Barbara Winkler, Tammy Kemp, Paula Smith, and Candace Cunningham, Board Members. John Humphrey, Absent. Kathy Marlatt, Nancy Nicolaus, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Bob Adams. A quorum of board members was not present.</p> <p>Barbara Winkler opened the Property Committee Meeting at 5:05 PM at the Administrative offices of Developmental Disability Services of Jackson County located at 8511 Hillcrest, Kansas City, Missouri.</p> <p>Marvin Blake, Facilities and Maintenance Coordinator opened his monthly report by sharing information about the roof at Southeast Enterprises, Inc. Over the last few years about 20,000 square feet of the roof has presented leaking problems. Each problem was fixed, but has not held and the time has come to be looking at a major renovation. Two years ago an estimate of \$250,000 was given to replace this portion of the roof.</p> <p>At the JobOne sight in Independence new flashing was installed. The downtown Developing Potential sight reported water coming in, but was found to be dry upon inspection.</p> <p>Mr. Blake has not had confirmation that the bed bug problem at the 36th Street and Charlotte location has been corrected, but did hear that there is another residence with the same problem. Clutter at the residences creates a bed bug environment.</p> <p>Mr. Jacobs interjected that he will follow-up with Bruce Scott of UCP to see how the re-location process is going for the seven residents at the 36th Street residence.</p>	<p style="text-align: center;">Information</p>

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<p>Update on Properties Continued</p> <p>New Business Property Values Discussion</p>	<p>In closing, Mr. Blake stated that outdoor work on the properties will begin. One of the first tasks is to clear a tree line at the 8511 property.</p> <p>Jake Jacobs, Executive Director directed members to a paper titled "Eitas' Property Values and Costs" which listed the properties owned by eitas and the provider utilizing it. On the paper the replacement value column showed information from our insurance company on how much it would take to replace a particular property. For all properties the total replacement figure for this year is \$32,561,645 and the total annual insurance premiums on these properties is \$104,788. In the last five years eitas has paid \$2,243,565 for upkeep and renovations of these properties. Once the Blue Valley Industries addition is complete this figure will increase by \$400,000.</p> <p>Continuing Mr. Jacobs shared that the eitas Safety Committee conducted a tornado drill at the 8511 Hillcrest property and a few weeks ago they conducted a fire drill. Both drills were fairly successful and gave the Safety Committee insight as to what needed improvement.</p> <p>Continuing, Mr. Jacobs shared that at the MACDDS meeting last month the SB40 person from Sedalia was talking about the tornados they had in their area last year and the Disaster Recovery Plan that they had should such a disaster occur. Their plan proved most successful and they were gracious enough to share with eitas the website they used to create their plan. Our Safety Committee will now be able to create a Disaster Recovery Plan for eitas. Basically entails that we key people will have a notebook with</p>	<p>Information</p>

