

Developmental Disability Services of Jackson County - eitas
Board of Directors Meeting
 March 24, 2015

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p style="text-align: center;">Attendance</p>	<p>John Humphrey, Mark McCaskill, Tammy Kemp, and Paula Smith, Board Members. Anita Parran, Barbara Winkler and Betty Sharp, Absent. A quorum of board members was present. Kathy Marlatt, Nancy Nicolaus, Amanda George, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Daniel Guzman, Alisha Gambino, Jamie Henderson, Charlene and Bob Adams, Brent Wilson and Jami Owens.</p>	<p style="text-align: center;">Information</p>
<p style="text-align: center;">Call to Order</p>	<p>Tammy Kemp, Board Chair called the meeting to order at 6:07PM at the eitas Administration offices located at 8511 Hillcrest Road, Kansas City, Missouri.</p>	<p style="text-align: center;">Motion:</p>
<p style="text-align: center;">Secretary's Report</p>	<p>Mark McCaskill, Board Secretary inquired if there were any questions to the February 24th, 2015 board meeting minutes that had been previously sent to members for review. There were no questions or changes suggested. Motion: Paula Smith, Board Member moved to accept the February 24, 2015 board meeting minutes as presented. Mark McCaskill seconded the motion. Motion Carried.</p>	<p>Paula Smith, Board Member moved to accept the February 24, 2015 board meeting minutes as presented. Mark McCaskill seconded the motion. Motion Carried.</p>
<p style="text-align: center;">Treasurer's Report Overview of the 2014 Financial Statements</p>	<p>Brent Wilson of Mayer, Hoffman, McCann P.C. presented to Board members an overview of the 2014 Audit.</p> <p>Mr. Wilson opened his presentation by stating that his firm had audited the balance sheets of Developmental Disability Services of Jackson County - eitas as of December 31, 2014, and the related statements of revenues, expenses, fund balance and cash flows for the year then ended. It was noted that these financial statements are the responsibility of the organization's management and the responsibility of Mayer, Hoffman, McCann P.C. (MHM) is to express an opinion on those financial statements based on their audit.</p> <p>Through a PowerPoint presentation, Mr. Wilson shared highlights of</p>	

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<p>Treasurer's Report Overview of the 2014 Financial Statements Continued</p> <p>Committee Reports Property</p>	<p>the 2014 Audit.</p> <p style="text-align: center;"><u>2014 Financial Statement Highlights</u></p> <p><u>Assets:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="padding-left: 20px;">Cash and Cash Equivalents</td><td style="text-align: right;">\$ 5,356,000</td></tr> <tr><td style="padding-left: 20px;">Investments</td><td style="text-align: right;">\$ 2,006,000</td></tr> <tr><td style="padding-left: 20px;">Taxes Receivable</td><td style="text-align: right;">\$ 5,042,000</td></tr> <tr><td style="padding-left: 20px;">Other Receivables</td><td style="text-align: right;">\$ 1,078,000</td></tr> <tr><td style="padding-left: 20px;">Note Receivable - Special Neighbors</td><td style="text-align: right;">\$ 134,000</td></tr> <tr><td style="padding-left: 20px;">Note Receivable - Nova Center</td><td style="text-align: right;">\$ 256,000</td></tr> <tr><td style="padding-left: 20px;">Note Receivable - Job One</td><td style="text-align: right;">\$ 222,000</td></tr> <tr><td style="padding-left: 20px;">Property Held for Resale</td><td style="text-align: right;">\$ 320,000</td></tr> <tr><td style="padding-left: 20px;">Property and Equipment, Net</td><td style="text-align: right;">\$13,147,000</td></tr> <tr><td style="padding-left: 20px;">Other Assets</td><td style="text-align: right;">\$ 260,000</td></tr> <tr><td style="padding-left: 40px;">TOTAL ASSETS</td><td style="text-align: right;">\$27,821,000</td></tr> </table> <p><u>Liabilities and Fund Balance:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="padding-left: 20px;">Accounts Payable</td><td style="text-align: right;">\$ 490,000</td></tr> <tr><td style="padding-left: 20px;">Accrued Expenses</td><td style="text-align: right;">\$ 688,000</td></tr> <tr><td style="padding-left: 20px;">Deferred Revenue</td><td style="text-align: right;">\$ 1,000</td></tr> <tr><td style="padding-left: 20px;">Long-term Obligations</td><td style="text-align: right;">\$ 2,157,000</td></tr> <tr><td style="padding-left: 40px;">Fund Balance, Unrestricted, Undesignated</td><td style="text-align: right;">\$20,634,000</td></tr> <tr><td style="padding-left: 40px;">Fund Balance, Unrestricted, Board Desig.</td><td style="text-align: right;">\$ 3,777,000</td></tr> <tr><td style="padding-left: 40px;">Fund Balance, Temporarily Restricted</td><td style="text-align: right;">\$ 74,000</td></tr> <tr><td style="padding-left: 40px;">TOTAL LIABILITIES & FUND BALANCE</td><td style="text-align: right;">\$27,821.000</td></tr> </table> <p>Changes in Fund Balance (\$ 633,000)</p> <p>In closing, Mr. Wilson shared that the opinion on the financial statements were considered a "clean" or "unmodified" report.</p>	Cash and Cash Equivalents	\$ 5,356,000	Investments	\$ 2,006,000	Taxes Receivable	\$ 5,042,000	Other Receivables	\$ 1,078,000	Note Receivable - Special Neighbors	\$ 134,000	Note Receivable - Nova Center	\$ 256,000	Note Receivable - Job One	\$ 222,000	Property Held for Resale	\$ 320,000	Property and Equipment, Net	\$13,147,000	Other Assets	\$ 260,000	TOTAL ASSETS	\$27,821,000	Accounts Payable	\$ 490,000	Accrued Expenses	\$ 688,000	Deferred Revenue	\$ 1,000	Long-term Obligations	\$ 2,157,000	Fund Balance, Unrestricted, Undesignated	\$20,634,000	Fund Balance, Unrestricted, Board Desig.	\$ 3,777,000	Fund Balance, Temporarily Restricted	\$ 74,000	TOTAL LIABILITIES & FUND BALANCE	\$27,821.000	<p style="text-align: center;">Information</p>
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Presentation Mattie Rhodes Center	<p>Daniel Guzman, Independent Living Specialist and Alisha Gambino, Director of Youth & Young Adult Services for Mattie Rhodes Center, an eitas funded provider, made a presentation before board members.</p> <p>The Mattie Rhodes Visionaries program facilitates and promotes self development, independent living, self-advocacy and community inclusion for Latino youth with developmental disabilities in Jackson County.</p> <p>Individuals are able to develop and work on goals to meet their needs, skills, interests and dreams through person centered planning and one-on-one peer mentoring. Youth are connected to peers and other community opportunities to develop independent living skills and increase self-determination sills. Youth are supported by bilingual and culturally competent staff. Latino youth with developmental disabilities direct the development of the project by becoming advisory members and volunteers.</p> <p>Independent living skills training provides youth with ongoing groups and individual opportunities to develop:</p> <ul style="list-style-type: none"> • Daily Living Skills • How to use Public Transportation • Survival English • Basic Computer Skills • Employment Processes • Rights and Responsibilities • And other related topics <p>Weekly meetings offer the young adults the opportunity to:</p> <ul style="list-style-type: none"> • Connect with others • Celebrate Latino culture and heritage 	

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<p>Presentation Mattie Rhodes Center</p>	<ul style="list-style-type: none"> • Discuss problems, share joys and ideas • Learn about community resources and opportunities • Improve social skills • Participate in arts and crafts, dance and music classes, field trips, parties and other social activities <p>In closing it was noted that growing up in today's world, especially navigating the educational system and learning important life-skills can be difficult for anyone; persons with developmental disabilities can face many additional challenges. Mattie Rhodes Center recognizes the importance of providing education and support to persons with developmental disabilities and helping individuals to grow through a person-centered approach.</p>	
<p>Executive Director Report</p>	<p>Jake Jacobs, Executive Director asked if there were any questions to the report previously submitted to members. There were none.</p> <p>Mr. Jacobs shared that he was pleased that the MARC transportation Committee decided to re-score the applications and asked applicants to voluntarily reduce their requests. As a result, eitas ended up being ranked higher on the list and will be getting a little over \$262,000 to buy some new buses.</p>	
<p>New Business</p>	<p>None.</p>	
<p>Old Business Slate of Officer Nominees for Board</p>	<p>Paula Smith, Member presented the slate of officer nominees for the eitas board. Nominees are:</p> <ul style="list-style-type: none"> • John Humphrey, for Chair • Mark McCaskill, for Vice-Chair • Anita Parran, for Treasurer • Tammy Kemp, for Secretary 	

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<p>Old Business Continued - Strategic Plan- Revisit</p> <p>Public Comment</p> <p>Adjournment</p>	<p>Voting on the proposed list of nominees for board officers will take place at the April board meeting.</p> <p>Over the past month board members had reviewed the Strategic Plan for 2015 to 2020 and Jake Jacobs, Executive Director inquired if there were any additions or changes to be made. There were none as members were agreeable to the plan as it was written. Motion: Mark McCaskill moved to accept the Strategic Plan as presented. Paula Smith seconded the motion. Motion Passed.</p> <p>None.</p> <p>There being no further business the meeting was adjourned at 6:59PM.</p> <p>Respectfully submitted,</p> <p>Staff</p>	<p style="text-align: center;">Motion: Mark McCaskill moved to accept the Strategic Plan as presented. Paula Smith seconded the motion. Motion Passed.</p>