

Developmental Disability Services of Jackson County - eitas
Board of Directors Meeting
 May 22, 2012

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Secretary's Report</p> <p>Treasurer's Report Review of January, February & March 2012 Financials</p>	<p>Betty Sharp, Melissa Robinson, Tammy Kemp, Barbara Winkler, Paula Smith, and Mark McCaskill, Board Members. Candace Cunningham, John Humphrey and Anita Parran, Absent. Kathy Marlatt, Nancy Nicolaus, Earlene Clayton, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Mark Simcosky, Jennifer Owens, Anne Maloney, Sharon King, Bradley R. Burger and Cathy Tepper. A quorum of board members was present.</p> <p>Tammy Kemp, Board Vice-President called the meeting to order at 6:14PM at the Administrative Offices of Developmental Disability Services of Jackson County located at 8511 Hillcrest Road, Kansas City, Missouri.</p> <p>Paula Smith, Board Secretary inquired if anyone had any changes, additions or corrections to the April Board meeting minutes. There were not any changes or additions and the following motion was made. Motion: Barbara Winkler, Member moved to accept the April 26, 2012 minutes as presented. Melissa Robinson seconded the motion. Motion Carried.</p> <p>Mark McCaskill, Treasurer shared that the Finance Committee met earlier in the evening and briefly reviewed financials for January and February 2012. All accounting entries for both months were routine and there were no unusual items.</p> <p>Mr. McCaskill noted that beginning in January 2012 there were two new accounts on the Balance Sheet relating to the change on 12.31.2012 to record investments at fair value. Unrealized Gains/Losses under Current Assets and Under Long Term Investments adjust the investments to fair value.</p> <p>On January 31, 2012 the market value was higher than unrealized gain of about \$9,800 on the Income Statement in accordance with GAAP. At the end of February 2012, the fair value of</p>	<p style="text-align: center;">Information</p> <p style="text-align: center;">Motion: Barbara Winkler, Member moved to accept the April 26 minutes as presented. Melissa Robinson seconded the motion. Motion Carried.</p>

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<p>Treasurer's Report Overview of 2012 Financial Statements Continued</p>	<p>investments had decreased from their fair value at the end of January an unrealized loss of about <\$4,500> was recorded on the Income Statement in accordance with GAAP.</p> <p>Highlights from the March unaudited financials are:</p> <ul style="list-style-type: none"> • Operating cash balance at the end of March was \$8.7M (a year ago \$8.7M). • Total operating cash and investments at the end of March were about \$10.7M (a year ago \$11.2M). • Accounts Receivable at the end of March was \$1.4M (a year ago \$1.2M). • Total Assets at the end of March were about \$30.8M which is down \$818,000 from a year ago. • Accounts payable to vendors and agencies at the end of March were \$1.6M (a year ago \$1.1M). • YTD Net Loss including depreciation at the end of March was <\$559,221>. • Operating revenues for March were about \$1.1M • YTD expenses are under budget by \$195,694. • At the end of March the fair value of investments had increased \$950.00. YTD unrealized gains due to market fluctuations at the end of March was \$6,286. <p>Following a review of the financials for the first quarter of 2012 the Finance Committee had a presentation from JobOne. JobOne shared that Bank of America has pledged \$15,000 as a challenge match contribution toward JobOne's \$45,000 goal to fund the hiring of an account executive. To secure the challenge grant, JobOne must raise an additional \$30,000 by June 30. So far, JobOne has procured an additional \$15,000 toward this goal and has \$25,000 yet to raise.</p> <p>JobOne requests \$15,000 from the eitas Special Contingency Fund</p>	

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<p>Treasurer's Report Overview of 2012 Financial Statements Continued</p> <p>Agency Presentation Goodwill of Western Missouri & Eastern Kansas</p>	<p>to complete the challenge match, help hire an account executive to increase business acquisition efforts, and create more jobs for adults with disabilities. Following the presentation members asked individual questions about the proposed new position and funding request.</p> <p>One question members raised was what plan was in place to support the funding of the new position after the first year. Aaron Martin, President of JobOne, Inc. shared that they expected the new position to pay for itself by the increased business the account executive will bring to the business.</p> <p>At the conclusion of all inquiries, Tammy Kemp, Vice-President asked if there was a motion to accept the unaudited financial statements for January, February and March of 2012 as presented. Motion: Barbara Winkler, Member moved and Paula Smith, Secretary seconded a motion to accept the unaudited financial statements for the first quarter, as presented. Motion Carried.</p> <p>Next, Tammy Kemp, Vice-President inquired if there was a motion regarding the JobOne request. Motion: Barbara Winkler, Member moved and Melissa Robinson, Member seconded a motion to approve taking \$15,000 from the eitas Special Contingency Fund to support JobOne's efforts to raise funds so as to hire an account executive. Motion Carried.</p> <p>Bradley Burger, CEO of Goodwill for Western Missouri and Eastern Kansas introduced himself and staff in attendance: Jennifer Owens, Anne Maloney and Sharon King. Mr. Burger shared that Goodwill has been around since 1894 and is a not-for-profit organization that helps persons with disabilities or disadvantaged help themselves. This is accomplished by assisting individuals in gaining employment and job-coaching</p>	<p style="text-align: center;">Information</p> <p>Motion: Barbara Winkler, Member moved that members approve the JobOne request for \$15,000 to hire an account executive from the eitas Special Contingency Fund. Paul Smith, Secretary seconded the motion. Motion Carried.</p> <p>Motion: Barbara Winkler, Member moved and Melissa Robinson, Member seconded a motion to approve taking \$15,000 from the Special Contingency Fund to support JobOne's request to hire an account executive. Motion Carried.</p>

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<p>Committee Reports Planning & Services Continued</p> <p>Committee Reports Training</p> <p>Executive Director's Report</p>	<p>Eitas estimates that the 8511 Hillcrest building can accommodate 9-10 Service Coordination teams so space for growth is available.</p> <p>Concluding her report, Mrs. Winkler shared that the Training Department is in the process of developing new classes that will support newly hired Service Coordinators.</p> <p>Jake Jacobs, Executive Director inquired if there were any questions to the report previously submitted. There were none.</p> <p>Mr. Jacobs directed member's attention to the material in their packets relating to the Hope Waiver. The first was a bar graph titled "Number of New Individuals Served Each Year" that showed how many more people have been taken off the wait list with the support of the Hope Waiver than in the past. With the kick-in of the Hope Waiver: (1) In 2011 - 550 more people were supported; (2) In 2012 (to date) 871 more people supported; (3) and in 2013 it is anticipated another 1,395 individuals will be taken off the wait list and supported with much needed services. To qualify for Hope Waiver services an individual must be Medicaid approved. Eitas pays half the Medicaid match and DMH pays the other half.</p> <p>The second paper titled "Partnership for Hope Waiver Summary List - As of May 17, 2012" shows a listing of all the regional offices and their respective counties throughout the state participating in the program. Eitas has more county participation than any other county in the state with 227 active slots or 17% of the overall county total.</p> <p>Continuing, Mr. Jacobs shared that eitas has done considerable matches on the Comprehensive and Community Support Waivers.</p>	<p style="text-align: center;">Information</p>

