

**Developmental Disability Services of Jackson County ~ eitas
 Planning & Services Committee Meeting
 June 17, 2015**

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Program Updates Transportation Center</p>	<p>Paula Smith, Tammy Kemp, John Humphrey and Barbara Winkler, Board Members. Kathy Marlatt, Bob Rice, Amanda George, Nancy Nicolaus, Mark Riley, Jake Jacobs and Kathleen Ganaden, Staff. Guest: Bob Cristy Carpenter.</p> <p>Barbara Winkler, Planning & Services Committee Chair called the meeting to order at 5:16PM place at the Administrative offices of Developmental Disability Services of Jackson County located at 8511 Hillcrest, Kansas City, Missouri.</p> <p>Bob Rice, Transportation Manager opened his report by sharing that 17 new hard drives for the camera system used on the buses has been purchased. The new hard drives will replace older drives which are failing and give more days of driving will be recorded before being overwritten. Also, purchased are 24 voltage regulators which keep the cameras recording correctly. These two purchases will accommodate about half of the eitas fleet and next year the other half of the fleet will be updated.</p> <p>A request for additional information has been sent to 92 eitas riders who have indicated they have seizures. This invaluable information will be kept on the bus so the driver can consult it when needed.</p> <p>Results from the Missouri Department of Transportation (MoDot) audit have come back with the following requests for corrective action:</p> <ul style="list-style-type: none"> (1) Our maintenance plan needed minor changes which have been made and will bring our maintenance plan into alignment with the new use of 10K mile synthetic oil. (2) A request for some additional training in the area of "reasonable suspicion" will be taken by eitas management. (3) A request to modify our transportation policy to allow 	<p>Information</p>

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<p>Transportation Continued</p> <p>Agency Relations</p> <p>Support Coordination</p>	<p>for the unsecured transport of riders who use wheelchairs and the use of our lifts for riders who wish to stand on the lift to enter or exit our buses.</p> <p>Mr. Rice shared that the first two items are not a problem, but the third item he feels would be dangerous and management is in discussion with MoDot to see if this finding for corrective action can be reviewed.</p> <p>Nancy Nicolaus, Agency Relations Supervisor shared that Alternative Options/Community of the Good Shepherd has merged with Preferred Family Health Services and is now known by that name. Ms. Nicolaus continued by sharing there has been no change to the local management or specifics of the grant they have with eitas. Key staff from this provider is now being scheduled for Gentle Teaching classes.</p> <p>Agency Relations visited Children’s Therapeutic Learning Center (TLC) to meet with the new Program Director, Dana DeMar. TLC is under the administrative umbrella of the Rehabilitation Institute. Ms. DeMar had not informed of the eitas grant or billing process so no services have been billed for 2015. Jake Jacobs, Executive Director approved TLC for back billing to January.</p> <p>In closing, Ms. Nicolaus shared that planning continues for the GT1 conference to be held in Kansas City. Presenters have been invited and schedules finalized. A website has been setup for all information and registrations at www.GT12015.com.</p> <p>Kathy Marlatt, Deputy Director opened her Support Coordination report by introducing the new Deputy Director, Mark Riley. This will be Mrs. Marlatt’s last report to the board as her last day</p>	<p align="center">Information</p>

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<p>Support Coordination Report Continued</p> <p>Training</p>	<p>at eitas is June 30th. Mrs. Marlatt opened her report by sharing that eitas currently has 47 Support Coordinators with several vacancies.</p> <p>Eitas is currently supporting 1,809 individuals with 200 on the wait list and 125 on the no Medicaid list. In April the SC department attained 96.2% of billable services.</p> <p>Five new Support Coordinators began on June 1. Interviewing will resume shortly as there are still vacancies to be fulfilled.</p> <p>Mrs. Marlatt closed her report by sharing that Senior Support Coordinator; Helen Faubion will soon join Tiffany Tryon in the Utilization Review department.</p> <p>Mark Riley, Deputy Director shared two success stories.</p> <p>Amanda George, Training and Development Supervisor opened her report by sharing that as part of the Health Care Grant Initiative she continues to work with providers in Jackson and Lafayette Counties offering funding for dietician consultation and training for health care staff.</p> <p>Eitas participated in the Principles of Trauma Informed Organizations at Tan Tar A at the Safety First Initiative in April.</p> <p><i>Spring Into Fitness</i> was completed in April. All eitas teams walked a combined total of 12,189 miles over 8 weeks. This is being counted as a successful first fitness challenge.</p>	<p>Information</p>

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<p>New Business</p> <p>Old Business</p> <p>Public Comment</p> <p>Adjournment</p>	<p>None.</p> <p>None.</p> <p>None.</p> <p>There being no further business the meeting was adjourned at 6:17PM.</p> <p>Respectfully submitted,</p> <p>Staff</p>	<p style="text-align: center;">Information</p>