

Developmental Disability Services of Jackson County - eitas  
**Board of Directors Meeting**  
 September 22, 2015

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p><b>Attendance</b></p> <p><b>Call to Order</b></p> <p><b>Secretary's Report</b></p> <p><b>Treasurer's Report</b></p>	<p>Paula Smith, Mark McCaskill, Tammy Kemp, John Humphrey, Russell Jones, Betty Sharp and Barbara Winkler, Board Members. Absent: Anita Parran. A quorum of board members was present. Amanda George, Mark Riley, Nancy Nicolaus, Earlene Clayton, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Charlene Adams, Lesa Tracy, Willa Robinson, Mark Simcosky, Amy Schmidt, James Landrum, Bess Bonewits and Joan Ibale.</p> <p>John Humphrey, Board Chair called the meeting to order at 5:57PM at the Administration Building of Developmental Disability Services of Jackson County - eitas located at 8511 Hillcrest, Kansas City, Missouri.</p> <p>Tammy Kemp, Board Secretary inquired if there were any questions to the August 25 board meeting minutes. There were no questions or changes to be made. <b>Motion:</b> Barbara Winkler, Board Member moved to accept the August 25, 2015 board meeting minutes as presented. Paula Smith, Board Member seconded the motion. <b>Motion Carried.</b></p> <p>With the absence of Anita Parran, Board Treasurer, Mark McCaskill, Board Vice-Chair presented the unaudited financial highlights for July 2015.</p> <p><u>July Financial 2015 Highlights:</u></p> <ul style="list-style-type: none"> <li>• Operating Cash Balance at the end of July was \$6.1M</li> <li>• Total Investments at the end of July were \$2.0M</li> <li>• Total Liabilities at the end of July were \$3.5M</li> <li>• Operating Revenues for July were \$1.2M</li> <li>• Operating Expenses for July were \$1.2M</li> <li>• Net Operating Income for July was \$39,700</li> <li>• After depreciation, Net Loss for July was (\$27,800)</li> </ul> <p>This concluded the July 2015 unaudited financial report.</p>	<p>Information</p> <p><b>Motion:</b>                  Barbara Winkler, Board Member moved to accept the August 25, 2015 board meeting minutes as presented. Paula Smith, Board Member seconded the motion.  <b>Motion Carried.</b></p>

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<p><b>Presentation: Job One, Inc.</b></p>	<p>Amy Schmidt, Job One Board Chair and Mark Simcosky came before board members to share information and answer questions about the Executive Summary of the Job One Facilities Strategic Plan.</p> <p>The summary explains that the agency's 2013-2015 Strategic Plan identifies a changing regulatory and cultural environment that has a profound impact on the relevance of Job One's menu of vocational services. The plan identifies and puts forth goals that will address these influences.</p> <p>It was explained that Job One has embarked on a long process that will develop more programs that place employees in community settings and offer more vocational services to its employees. The Plan also identifies issues regarding outdated facilities, business lines operating at a net loss, and inadequate cash reserves. These three issues are related and influence each other.</p> <p>The merger of FWI and IBS left Job One with geographically scattered facilities that present challenges to obtaining and efficiently executing profitable contracts. Because of this, the sheltered workshop business line operates at a net loss and has traditionally left Job One without adequate reserves (although FY2015 appears to be a net surplus year). The plan identifies the state of the facilities as one factor in this situation and sets goals to solidify Job One's future viability.</p> <p>In the plan it is noted that workshop facilities are outdated for their intended use, in need of maintenance, and do not provide a comfortable environment in which to work. Multiple workshop locations reduce efficiencies of operations and staffing.</p> <p>The stakeholder group considered alternatives for how to consolidate Job One's facilities and the following emerged as the preferred option:</p> <ul style="list-style-type: none"> <li>• Relocate all three workshops and Administration to a centrally located site. With current sites in Grandview, Blue Springs and Independence, Lee's Summit is a natural choice.</li> <li>• Renovate the former Grandview workshop to house Recycling Services</li> </ul>	<p style="text-align: center;"><b>Information</b></p>

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<p><b>Presentation: TNC Community</b></p>	<ul style="list-style-type: none"> <li>• Retain the Grandview Administration building for future programming.</li> <li>• Leave Secure Documents Solutions in the Independence Underground. Negotiate cost effective lease extension.</li> <li>• If the workshop business line is abandoned (due to regulatory or social pressures), Secure Document Solutions can then occupy the former workshop space.</li> </ul> <p>Job One has also created a four year budget that accounts for general operations, expenses related to the facility consolidation, including leasing, outfitting and moving into a new workshop facility over a period of three years, and renovating the former Grandview workshop to house the Recycling Services.</p> <p>James Landrum, Bess Bonewits and Joan Ibale came before eitas board members to share information about TNC Community. For 65 years TNC has provided supportive services to adults with intellectual and developmental disabilities in homes. Three words that best describes TNC are home, family and community.</p> <p>TNC Community is recognized as a community resource for helping people improve the quality of their lives by:</p> <ul style="list-style-type: none"> <li>• Providing support to the individuals served in developing personal goals and working to achieve these goals.</li> <li>• Promoting the development of interdependent community partnerships to allow integration into the community.</li> </ul> <p>Of the individuals supported by TNC 46% are between the ages of 40-54 and 55% are female and 46% male.</p> <p>Services include:</p> <ul style="list-style-type: none"> <li>• Residential Facilities</li> <li>• Transportation</li> <li>• Health Care Management &amp; Oversight</li> </ul>	<p style="text-align: center;"><b>Information</b></p>





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<p><b>Old Business</b></p> <p><b>Public Comment</b></p> <p><b>Adjournment</b></p>	<p>what was previously approved. Last month board members set our tax levy at \$0.0753, but the legal limit has dropped to \$0.0738.</p> <p>Members acknowledged the change and passed the following Resolution.  <b>Motion:</b> Mark McCaskill moved and Tammy Kemp seconded the following resolution: Tax Levy Resolution. On this 22<sup>nd</sup> day of September, 2015, be it hereby resolved that the nonbinding projected tax levy for tax year 2015 for Developmental Disability Services of Jackson County - eitas be set at the rate of \$0.0738. <b>Motion Carried.</b></p> <p>None.</p> <p>Public comments were received from Amy Schmidt and Lesa Tracy.</p> <p>There being no further business the meeting was adjourned at 6:56PM.</p> <p>Respectfully submitted,</p> <p>Tammy Kemp, Board Secretary</p>	<p style="text-align: center;"><b>Resolution</b></p> <p><b>Motion:</b> Mark McCaskill moved and Tammy Kemp seconded the following resolution: Tax Levy Resolution. On this 22<sup>nd</sup> day of September, 2015, be it hereby resolved that the nonbinding projected tax levy for tax year 2015 for Developmental Disability Services of Jackson County - eitas be set at the rate of \$0.0738.  <b>Motion Carried.</b></p>