

Developmental Disability Services of Jackson County - eitas
Board of Directors Meeting
September 25, 2012

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Secretary's Report</p> <p>Treasurer's Report Review of July & August 2012 Financials</p>	<p>John Humphrey, Betty Sharp, Tammy Kemp, Anita Parran, Paula Smith, and Mark McCaskill, Board Members. Melissa Robinson, Barbara Winkler and Candace Cunningham, Absent. Nancy Nicolaus, Tracy Mauk, Earlene Clayton, Kathy Marlatt, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Willa Robinson, Jim Bracciano, Cathy Tepper, Charlene Adams, Lori Oxborough, Mary Theis, Rebecca Case, Sharon Higney and Betsy Waldman. A quorum of board members was present.</p> <p>Anita Parran, Board Chair called the meeting to order at 6:00PM at the eitas Training Center located at 8508 Hillcrest, Kansas City, Missouri.</p> <p>Board Secretary, Paula Smith, inquired if there were any questions or changes to the August 28th, 2012 board meeting minutes. There were none. Motion: Tammy Kemp, Vice Chair moved to accept the August 28, 2012 minutes as presented. John Humphrey, Member seconded the motion. Motion Carried.</p> <p>Mark McCaskill, Treasurer, presented the following information: <u>July 2012:</u></p> <ul style="list-style-type: none"> • Total liabilities at the end of July were \$3.7M • Operating revenues for July were about \$1.1M • Operating expenses for July are about \$1.0M • Net Loss for July was <\$7,413> • YTD Net Loss from operations was <\$532,388> • After depreciation and gain/loss on disposal of assets, the YTD net loss was <\$1,059,557> • Operating Cash balance at the end of July was \$5.0M. • Total Investments at the end of July were \$2.0M <p><u>August 2012:</u></p> <ul style="list-style-type: none"> • Total liabilities at the end of August were \$3.6M 	<p style="text-align: center;">Information</p> <p style="text-align: center;">Motion: Tammy Kemp, Vice Chair moved to accept the August 28, 2012 minutes as presented. John Humphrey, Member seconded the motion. Motion Carried.</p>

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<p>Agency Presentation Developing Potential, Inc.</p> <p>Committee Reports</p> <p>Executive Director Report</p> <p>Old Business</p> <p>New Business Review of 2013 Funding Application</p>	<ul style="list-style-type: none"> • Operating revenues for August were \$ 1.2M • Operating expenses for August were \$1.1M • YTD Net Loss from operations at the end of August was <\$488,564> • After depreciation and gain/loss on disposal of assets YTD Net Loss was <\$1,051,814> • Operating cash balance at the end of August was \$4.4M • Total investments at the end of August were \$2.0M <p>This concluded Mr. McCaskill's report.</p> <p>Due to the provider funding responsibilities DPI asked that their presentation to the eitas board be rescheduled for another date.</p> <p>Committee reports were received from Property, Support Coordination, and Training.</p> <p>Paula Smith of the Bylaws Committee made a motion. Motion: The Bylaws Committee recommends passage of the revised Bylaws. Tammy Kemp seconded. Motion Carried.</p> <p>Jake Jacobs inquired if there were any questions to the report previously submitted. There were no questions and Mr. Jacobs had nothing to add at this time.</p> <p>None.</p> <p>It was noted that prior to tonight's meeting Board members had been given FY 2013 Funding Application Summaries and Provider Budget Worksheets for review. Board and funding committee recommendations are based upon complete reviews of all applications and discussions</p>	<p style="text-align: center;">Information</p> <p style="text-align: center;">Motion: The Bylaws Committee recommends passage of the revised Bylaws. Tammy Kemp seconded. Motion Carried.</p>

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<p style="text-align: center;">New Business Review of 2013 Funding Application Continued</p>	<p>with providers where further clarifications were necessary. Jake Jacobs, Executive Director opened by sharing the eitas continues to struggle with a sluggish local economy that is keeping tax levy receipts lower. Since 2008 income from our tax levy has dropped by almost \$1 million. At the same time the requests from providers for funding has increased. Eitas has tried valiantly to meet those requests; we have come to the point where we have to draw the line and look more closely at eitas' realistic ability to meet the funding demands, as well as the way in which providers are meeting their service goals and contract requirements. Eitas funding for services has increased the following amounts from 2007 to 2012:</p> <ul style="list-style-type: none"> • Day Services increased by 44% or \$338,253 • Vocational Services increased by 15% or \$366,198 • Residential Services increased by 51% or \$152,944 • Transportation Services increased by 23% or \$560,422 • Medicaid Match by increased by 71% or \$1,240,378 <p>This is a grand total of \$2,658.195 in a five year period. Obviously such growth cannot be sustained without adequate resources coming into eitas. That has not been the case. Couple these increases with some large cash outlays eitas has had this year (\$400K building addition for BVI and increased waiver match for the first six months) and eitas reserves have dwindled. Thus eitas is looking at holding funding to 2012 levels in most cases with some moderate increases that are needed.</p> <p>Where provider justifications could not sufficiently explain or defend increases, eitas has reduced requests to more manageable levels within the funding available. Major components of the review this year involved:</p> <ul style="list-style-type: none"> • looking at how closely a provider complied with their contract, 	<p style="text-align: center;">Information</p>

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<p style="text-align: center;">New Business Review of 2013 Funding Application Continued</p>	<ul style="list-style-type: none"> • how closely they worked with eitas Support Services staff on issues and problems, • how well they incorporated Missouri Quality Outcomes and Gentle Teaching into their programming, • information received from Support Coordinators, and • what level of expenditures they had of eitas funding over the past four years. <p>The committee also looked at problems or complaints with agencies, and if there were any service issues being reviewed by the DMH Kansas City Regional Office.</p> <p><i>It should be noted that these grant recommendations are initial ones only and could change once eitas projected operating costs for the entire organization are developed. A draft budget of funding recommendations along with operating costs will be presented to the Board at the October meeting.</i></p> <p style="text-align: center;"><u>FY 2013 Funding Requests</u></p> <p><u>Vocational Services:</u></p> <ol style="list-style-type: none"> 1. ACED (Adult Continuing Education for Persons with DD) - UMKC Requested Funding: \$226,864 (Request is a 4% increase) Recommended Funding: \$226,864 (Recommendation is a 4% inc.) 2. Alphapointe Association for the Blind Requested Funding: \$108,750 (Request is a 4% increase) Recommended Funding: \$100,000 (Recommendation is a 5% decrease) 	

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<p style="text-align: center;">New Business Review of 2013 Funding Application Continued</p>	<p>3. Blue Valley Industries Requested Funding: \$311,025 (Request is a 2% increase) Recommended Funding: \$304,959 (Recommendation is a 0% inc.)</p> <p>4. Developing Potential - Customized Employment Program Requested Funding: \$50,000 (Request is a 0% increase) Recommended Funding: \$0 (Recommendation is a 100% decrease*)</p> <p style="padding-left: 40px;">*Discussion on-going</p> <p>5. The Helping Hand of Goodwill Requested Funding: \$42,779 (Request is a 0% increase) Recommended Funding: \$42,779 (Recommendation is a 0% increase)</p> <p>6. Jewish Vocational Services Requested Funding: \$45,000 (Request is a 0% increase) Recommended Funding: \$45,000 (Recommendation is a 0% increase)</p> <p>7. JobOne, Inc. Requested Funding: \$957,930 (Increase is a -6% decrease) Recommended Funding: \$957,930 (Recommendation is -6% decrease)</p> <p style="padding-left: 40px;">JobOne - Job Connect Requested Funding: \$44,459 (Request is a -18% decrease) Recommended Funding: \$44,459 (Recommendation is -18% decrease)</p> <p>8. Mattie Rhodes Center Requested Funding: \$122,191 (Request is a 0% increase) Recommended Funding: \$122,191 (Request is a 0% increase)</p> <p>9. The Rehabilitation Institute Requested Funding: \$469,649 (Request is a 2% increase) Recommended Funding: \$459,982 (Recommendation is a 0% increase)</p>	<p style="text-align: center;">Information</p>

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<p style="text-align: center;">New Business Review of 2013 Funding Application Continued</p>	<p>10. Southeast Enterprises Requested Funding: \$447,603 (Request is a \$13 increase) Recommended Funding: \$447,590 (Recommendation is 0% increase)</p> <p><u>Residential/Community Living Services:</u></p> <p>1. Center for Developmental Disabilities (CDD) Requested Funding: \$35,148 (Request is a 12% increase) Recommended Funding: \$35,148 (Recommendation is 12% increase)</p> <p>2. Community of the Good Shepherd (CGS) Requested Funding: \$104,200 (Request is a 27% increase) Recommended Funding: \$81,800* (Recommendation is 0% increase)</p> <p>*Note: Funds remain at 2012 level with the contingency that no 2013 Funds should be released to CGS until they are out from under the improvement plan from KCRO and are clearly meeting the goals expected by eitas. If no improvement is seen we would recommend that no funding be allocated to CGS.</p> <p>3. Resource for Human Development (RHD) Requested Funding: \$17,419 (Request is a 138% increase) Recommended Funding: \$17,419 Recommendation is a 138% increase)</p> <p>4. Special Neighbors (SNI) Requested Funding: \$73,749 (Request is a 2% increase) Recommended Funding: \$73,749 (Recommendation is a 2% increase)</p> <p>5. Truman Neurological Center (TNC) Requested Funding: \$102,013 (Request is a 24% increase) Recommended Funding: \$85,456 (Recommendation is a 3% increase)</p> <p>6. United Cerebral Palsy (UCP) Requested Funding: \$118,414 (Request is a 100% increase) Recommended Funding: \$59,188)Recommendation is a 0% increase)</p>	<p style="text-align: center;">Information</p>

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<p style="text-align: center;">New Business Review of 2013 Funding Application Continued</p>	<p><u>Day Services - Day Services:</u></p> <p>1. Developing Potential (DPI): Requested Funding: \$705,070 (Request is a 76% increase) Recommended Funding: \$399,722 (Recommendation is 0% increase)</p> <p style="padding-left: 40px;">Developing Potential - Lee's Summit Requested Funding: \$65,700 (Lease payments - 1 year) Recommended Funding: \$32,700 (Lease payments - 6 months)</p> <p style="padding-left: 40px;">Note: It was noted that eitas agreed to pay 2012 lease expenses out of Special Funds. Recommendation is to fund one half of the lease payment in 2013, or \$32,700. Full funding of the lease for Lee's Summit would be DPI's responsibility in 2014.</p> <p>2. Jackson County Parks and Recreation - Special Population Requested Funding: \$234,200 (Request is a 0% increase) Recommended Funding: \$234,200 (Recommendation is a 0% increase)</p> <p>3. Rainbow Center for Communicative Disorders Requested Funding: \$390,000 (Request is a 20% increase) Recommended Funding: \$325,000 (Recommend is a 0% increase)</p> <p style="padding-left: 40px;">Note: As there have been significant issues at Rainbow the Funding Committee suggests that services be closely monitored and that funding be suspended if issues continue.</p> <p>4. Resources for Human Development Requested Funding: \$77,518 (Request is a 47% decrease) Recommended Funding: 77,518 (Recommend is 47% decrease)</p>	<p style="text-align: center;">Information</p>

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<p>New Business Review of 2013 Funding Application Continued</p> <p>Old Business</p> <p>Public Comment</p> <p>Adjournment</p>	<p>Anita Parran stated that members have voted unanimously to accept the funding proposals as presented for FY 2013.</p> <p>Ms. Parran then thanked the funding committee and Mr. Jacobs for his very thorough and exhaustive summaries pertaining to the FY2013 funding requests.</p> <p>None.</p> <p>A comment was received from Cathy Tepper.</p> <p>At 6:53 PM Anita Parran, Board President adjourned the general board meeting and Anita Parran called members into closed session: "I move that the Developmental Disability Services of Jackson County Board of Directors go into closed session pursuant to the Missouri Revised Statutes 610, Subsection 610.021 to discuss a legal issue."</p> <p>Respectfully submitted</p> <p>Paula Smith Board Secretary</p>	<p>Information</p> <p>Board accepts FY2013 Funding Recommendations, as presented.</p>