

Developmental Disability Services of Jackson County - eitas
Board of Directors Meeting
 October 27, 2015

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Secretary's Report</p> <p>Treasurer's Report</p>	<p>Mark McCaskill, Tammy Kemp, John Humphrey, Russell Jones, Anita Parran and Paula Smith, Board Members. Absent: Betty Sharp and Barbara Winkler. A quorum of board members was present. Amanda George, Mark Riley, Nancy Nicolaus, Earlene Clayton, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Etta Mitchell, Tim Wholf and Charlene Adams.</p> <p>John Humphrey, Board Chair called the meeting to order at 5:58PM at the Administration Building of Developmental Disability Services of Jackson County - eitas located at 8511 Hillcrest, Kansas City, Missouri.</p> <p>Tammy Kemp, Board Secretary inquired if there were any questions to the September 22, 2015 board meeting minutes. There were no questions or changes to be made. Motion: Paula Smith, Board Member moved to accept the September 22, 2015 board meeting minutes as presented. Tammy Kemp, Board Secretary seconded the motion. Motion Carried.</p> <p>Anita Parran, Board Treasurer presented the unaudited financial highlights for August 2015.</p> <p><u>August Financial 2015 Highlights:</u></p> <ul style="list-style-type: none"> • Operating Cash Balance at the end of August was \$5.6M • Total Investments at the end of August were \$2.0M • Total Liabilities at the end of August were just under \$3.4M • Operating Revenues for August \$1.3M • Operating Expenses for August were just under \$1.2M • Net Operating Income for August was \$110,639 • After depreciation, Net Income for August was \$43,173 <p>Ms. Clayton answered all questions and concluded her report for the August 2015 unaudited financials.</p>	<p style="text-align: center;">Information</p> <p style="text-align: center;">Motion: Paula Smith, Board Member moved to accept the September 22, 2015 board meeting minutes as presented. Tammy Kemp, Board Secretary seconded the motion. Motion Carried.</p>

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<p>Presentation</p> <p>Committee Reports</p> <p>Executive Director Report</p> <p>New Business Review of Draft FY2016 Budget</p>	<p>No agency presentation was scheduled for this meeting.</p> <p>The Property and Planning & Service committee meetings were cancelled for October. In lieu of committee meetings reports were mailed to Board members to review.</p> <p>John Humphrey, Board Chair inquired if there were any questions to the reports sent to them. There were none.</p> <p>Jake Jacobs, Executive Director inquired if there were any questions to his report previously submitted.</p> <p>One board member wanted to know if there was additional information about a possible merger with Special Neighbors and the Center for Developmental Disabilities (CDD).</p> <p>The Executive Director of Special Neighbors was in attendance and replied that the two agencies are "courting" each other. Other options are also being explored by Special Neighbors.</p> <p>Mr. Jacobs shared that there are 69 residential providers in Jackson County of all sizes.</p> <p>There were no additional questions so Mr. Jacobs concluded his Executive Report.</p> <p>Members had been sent drafts of the FY2016 Budget for review prior to this meeting. Jake Jacobs opened the review by sharing that funding requests were adjusted after more information was obtained from the following providers:</p> <ul style="list-style-type: none"> • Center for Developmental Disabled had requested that eitas fund 100% of the costs of two audits and their CARF accreditation. Eitas policy has been to cover at most only 50%; so their request was reduced accordingly. • Rainbow Center could not justify a 17% increase in their funding request and as a result withdrew their request for any increase. 	<p>Information</p>

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<p>New Business Review of Draft FY2016 Budget Continued</p> <p>Old Business</p> <p>Public Comment</p>	<ul style="list-style-type: none"> • Rehabilitation Institute sent clarification on their budget. Adjustments were made to their funding request that resulted in a reduction of \$29,469 from their 2015 funding levels. Senior training was removed and \$27,201 was reduced from Facility Costs- mainly from depreciation expenses which should never have been included in that category. • Southeast Enterprises clarified their budget as well and will be left at their current funding level. <i>Next year from Southeast and all other providers, eitas will be asking how they will be making allowances for all the changes anticipated over the next few years.</i> • TNC Community also provided additional information that justified their request for a funding increase. Rising costs for staffing and additional oversight needed was cited by TNC. <p>Mr. Jacobs then shared information from the Operations portion of the budget and answered questions.</p> <p>Meetings will be scheduled for board members wanting a more in-depth understanding of the budget. Members thanked Mr. Jacobs for his insight and preparation of the new budget. A vote on the FY2016 budget will be taken at the December 1 board meeting.</p> <p>None.</p> <p>None.</p> <p>There being no further business the meeting was adjourned at 5:33PM.</p> <p>Respectfully submitted,</p> <p>Tammy Kemp Board Secretary</p>	<p style="text-align: center;">Information</p>