



# Properties Committee Meeting Minutes

## March 21st, 2018

### Call to order

Mr. Humphrey called the meeting to order at 5:05pm.

### Introductions

### Attendance

Tammy Kemp, John Humphrey, Tedi Rowland Board/Committee members; Jake Jacobs, Mark Riley, Bob Rice, Nancy Nicolaus, Amanda George, Marvin Blake, Sylvia Greene eitas Staff.

### Updates

**Marvin Blake gave report for Properties March 2018.**

8511 - went through some downtime with our HVACS system, lost freak drive (controls start up RPM of 26hp motor) along with one of the two 26hp motors. That means servers were shut down to protect them from overheating. Various plumbing issues. 2<sup>nd</sup> floor was rekeyed and put on master key system as part of our ongoing security upgrade.

8508 -General maintenance as needed. Attempt to repair wall paper in boardroom not successful. Backflow device inspected.

DOT - General maintenance as needed.

Southeast - Starting scope of work to produce RFP on roof replacement dock leveler repair. Basic plumbing and drain cleaning.

DPI Independence - Both heating units were replaced. Starting process for cabinet repair replacement in the kitchen. General maintenance as needed.

DPI KC - Door opener repair. Elevator phone upgrade pending (our only other car). General maintenance as needed.

Marlow/Truman Road - A/c furnace systems were placed. Waiting for Spire to reinstate gas service. Work started today on plumbing repairs and replacement of lower entry door. Gutters were cleaned.

Blue Valley - Plumbing repairs staff bath. New hot water tank. General maintenance as needed. South edge of dock roof leaking. On roof tomorrow. No movement on office cubes yet.

Ability KC - Outside security lighting complete. Roof repair around hatch. Bids on front parking and sidewalks have started coming in, \$23000.00

JobOne Yuma - two hot water heaters replaced. Various supply lines repaired in ceiling. A total of 2 roof top HVAC units were replaced due to bad exchangers. Hand washing sink partially down, don't make parts for it anymore. Faucet replaced in med room with eyewash along with drain pipe. 4 stools were reattached to new flanges. One stool replaced in Men's accessible stall due to broken porcelain

JobOne GV - New hot water heater in workshop. Need to replace kitchen faucet and protective board that covers pipes. 3 stools repaired. Both faucets were replaced in hand washing area of workshop.

South Wood - Need to replace front double screen door. New burner assemblies were installed in both hot water heaters along with new expansion tank, valves. Flashing leaks were repaired.

White Oaks - General maintenance as needed

Nolan Manor - General maintenance as needed

5<sup>th</sup> Street - Building rehab is complete. I.T and furniture are next.

### New Business

None

### Old Business

JobOne plan. Mr. Blake is going over the list of repairs they are asking for. Mr. Blake will present once he has completed.

Mr. Humphrey adjourned meeting at 5:29pm.