

Developmental Disability Services of Jackson County - eitas
Board of Directors Meeting
 February 23, 2016

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Secretary's Report</p> <p>Treasurer's Report</p> <p>Presentation Rainbow Center</p>	<p>John Humphrey, Tammy Kemp, Anita Parran, Russell Jones, Lisa Honn, Betty Sharp and Paula Smith, Board Members. Absent: Calvin Williford. A quorum of board members was present. Cheryl Strickland, Katie Gentile, Amanda George, Nancy Nicolaus, Earlene Clayton, Mark Riley, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Willa Robinson, Mark Simcosky, Ginger Kurtz, Marilu Herrick and Charlene Adams.</p> <p>John Humphrey, Board Chair called the meeting to order at 6:00PM at the Administration Building of Developmental Disability Services of Jackson County - eitas located at 8511 Hillcrest, Kansas City, Missouri.</p> <p>Tammy Kemp, Board Secretary inquired if there were any questions about the January 26, 2016 Board meeting minutes. There were no questions or changes. Motion: Paula Smith, Member moved to approve the January 23, 2016 minutes as presented. Anita Parran, Treasurer seconded the motion. Motion Carried.</p> <p>Anita Parran, Board Treasurer shared that the Finance Committee had met earlier in the evening and discussed Investments.</p> <p>Jake Jacobs, Executive Director had shared information with members about his meeting with Jason Weiler, UMB Financial Advisor regarding investments. Members reviewed an investment spread sheet for Treasury and CD investments and discussed the various yields and terms.</p> <p>Before making an investment decision members want to find out if their investment(s) would be FDIC secured and look at what the reserves should be.</p> <p>Marilu Herrick, Executive Director and Ginger Kurtz from Rainbow Center for Communicative Disorders in Blue Springs, Missouri came before members</p>	<p>Information</p> <p>Motion: Paula Smith, Member moved to approve the January 26, 2016 minutes as presented. Anita Parran, Treasurer seconded the motion. Motion Carried.</p>

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<p>Rainbow Center Continued</p>	<p>and shared that Rainbow is a not-for-profit organization founded in 1976 for those with developmental disabilities who needed a more intensive therapy program within an academic environment. In 1996 Rainbow Center expanded to include Day Habilitation programming for adults with disabilities too severe to function within a supported employment or sheltered workshop setting.</p> <p>Day Habilitation for adults over age 21 is known as Rainbow Options and currently serves 60 adult clients from Jackson County. EITAS leases to Rainbow the Rainbow Options facility building for \$1.00 a year.</p> <p>Rainbow Options II offers:</p> <ul style="list-style-type: none"> • Home Living (Life Skills) • Health and Wellness • Creative Expressions • Sensory and Communications • Community Integration <p>EITAS makes a difference for Rainbow by:</p> <ul style="list-style-type: none"> • Allowing them to have a 2:1 ratio for programming. This allows them the ability to provide and plan meaningful activities and offer support to their individuals to maximize the benefits and to assist their Missouri Quality Outcomes. • Arranging and providing transportation so individuals can get to programming. • Leases the building to us for programming use and • Services our fleet of vehicles at a nominal cost <p>Ms. Kurtz shared that the entire Rainbow organization lives and breathes Gentle Teaching.</p>	<p>Information</p>

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<p>Rainbow Center Continued</p> <p>Committee Reports Property</p>	<p>In closing it was noted that although Rainbow Options currently has a waiting list they are gradually adding individuals to expand services at a slow and steady rate. Ms. Kurtz shared that Rainbow is constantly striving to grow and create the strongest most beneficial programming for individuals in order to provide them with the greatest quality of life.</p> <p>Tammy Kemp, acting Property Committee Chair opened her Property Committee report by sharing that the committee met last week and Facility Manager, Marvin Blake presented before the committee.</p> <p>Mr. Blake shared that all eitas properties have gone through their annual check-up and repairs have been made and/or are scheduled to be made where needed.</p> <p>Following Mr. Blake's report, Jake Jacobs, Executive Director had shared with committee members that the elevator at 8511 Hillcrest had shut down three times in the last 8 days trapping individuals inside each time. Mr. Jacobs indicated this is a priority to get fixed and he is in the process of collecting bids to upgrade the elevator. The last bid received to date was \$85,000.</p> <p>Continuing, Mr. Jacobs shared that after the elevator is repaired the HVAC in the 8511 building needs repair along with vent cleaning and new thermostats. The security system at all three eitas locations also needs to be brought into the 21st Century.</p> <p>Matt Levi, Vice President for Block & Company presented to board members statistical data and a synopsis of the three eitas properties for sale; including offers received.</p> <p>Following Mr. Levi's presentation, Mr. Jacobs shared information about a situation that had been presented to eitas which is similar</p>	<p style="text-align: center;">Information</p>

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<p>SC Continued</p> <p>Training & Development</p> <p>Executive Director Report</p>	<p>Eitas is scheduled to have its first Missouri Medicaid Compliance and Audit on 2014 services.</p> <p>Amanda George, Training and Development Supervisor shared with members that students will now be able to charge their class fees with a credit card instead of paying cash or writing a check.</p> <p>Metropolitan Community College is offering Community; Health Worker (CHW) classes for free through the Health Care Foundation Grant.</p> <p>Mrs. George recently submitted a proposal for the Developmental Disability Health Initiative grant (Year 5). The proposal continues the work with Community Health Workers and adds partnership with The Whole Person and Harvesters.</p> <p>This concluded the Planning and Service report.</p> <p>Jake Jacobs, Executive Director asked members if there were any questions to his report previously submitted. There were none.</p> <p>Mr. Jacobs then shared that from the UMKC Institute for Human Development an invitation had been extended to him to be on the Propel Advisory Committee. Propel is UMKC's Program for Self-Determination and Employment. It is a new program offering a comprehensive college experience at UMKC for young adults with intellectual developmental disabilities beginning in the Fall of 2016. Mr. Jacobs is honored to have been asked to be a part of this committee and feels he has much he can contribute.</p> <p>For new eitas board members and other members who would like to participate a tour of Blue Valley Industries, Developing Potential and the eitas Transportation Center has been scheduled for March 3rd</p>	<p style="text-align: center;">Information</p>

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<p>New Business</p>	<p>beginning at 9:00AM.</p> <p><u>Formation of Committee to Elect Board Officers:</u> Members briefly discussed aspects of the committee. Tammy Kemp nominated Betty Sharp to be Committee Chair and all in attendance agreed. Betty graciously accepted the assignment. Mrs. Sharp then asked members who would like to be on the committee and the following members volunteered; Tammy Kemp, Paula Smith and Lisa Honn.</p> <p><u>Eitas Employee Survey:</u> Jake Jacobs shared that results of a recent employee survey are included in member's board packets for them to review.</p> <p><u>Film Preview:</u> Before showing the film to those in attendance, Mr. Jacobs distributed an overview paper about the film that is titled <i>The Dance</i>. The paper states the overreaching goal of this film (and subsequent films in the series) is to raise awareness of eitas' mission. The best way to do this is to tell a series of <i>personal stories</i> demonstrating the <i>real life</i> impact eitas has on those living with developmental disabilities - stories that are authentic and emotional, not corporate. Both the main film and interview videos will be showcased on a dedicated film microsite (www.eitasfilms.org/thedance) which will link back to eitas' main website. Additionally, the film will be featured via social media on eitas' Facebook, Twitter and YouTube channels.</p> <p><u>Testimony & Legislative Update:</u> Mr. Jacobs also shared with members in their packets a copy of his testimony before the House Appropriations Committee on January 28, 2016 and a copy of a MACDDS Legislative Tracking Report.</p>	<p style="text-align: center;">Information</p>

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<p>Old Business</p> <p>Public Comment</p> <p>Public Adjournment</p>	<p>None.</p> <p>Willa Robinson from Job One shared information about their hot lunch program.</p> <p>There being no further business the meeting was adjourned at 6:56PM and John Humphrey, Board Chair moved that the Developmental Disability Services of Jackson County - eitas Board of Directors go into closed session pursuant to the Missouri Revised Statutes 610, Subsection 610.021 to discuss a real estate issue. The closed session is expected to last approximately 30 minutes.</p> <p>Respectfully submitted,</p> <p>Tammy Kemp Board Secretary</p>	<p style="text-align: center;">Information</p>