

**Developmental Disability Services of Jackson County ~ eitas
Property Committee
October 19, 2016**

Topic/Issue		Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Update on Properties</p>	<p>John Humphrey, Tammy Kemp, Russell Jones, Lisa Honn, Betty Sharp, and Paula Smith, Board Members. Jake Jacobs, Nancy Nicolaus, Bob Rice, Mark Riley, Amanda George, Marvin Blake and Kathleen Ganaden, Staff. Guest: Kelly Logan.</p> <p>John Humphrey, Property Committee Chair called the meeting to order at 5:00PM at the Administrative offices of Developmental Disability Services of Jackson County - eitas located at 8511 Hillcrest, Kansas City, Missouri.</p> <p>Marvin Blake, Facilities Coordinator opened his report by giving the highlights of work in progress and/or work completed.</p> <p>Mr. Blake shared with members that at 8511 Hillcrest the second floor Suite 240 is now occupied by Support Coordination Team 5. Contractors will now start on the second floor bathroom expansion.</p> <p>A third floor stairwell latch has been replaced and some HCAV boxes and thermostats have all been repaired and/or replaced.</p> <p>Outside flower beds and areas at base of building will get new edging and rock followed by lower level window washing.</p> <p>At the 8508 Hillcrest location, on the east side, the bathroom areas were updated with ceiling repairs, paint, new led lights, sinks and faucets.</p> <p>At the eitas Transportation Center the outside lighting was repaired and Jade Alarm Company started installation of the new security system.</p> <p>Southeast Enterprises still has a collapsed sink drain and the</p>	<p style="text-align: center;">Information</p>

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<p>Update on Properties Continued</p> <p>New Business</p> <p>Old Business</p>	<p>line cannot be found; even with a camera and/or locator.</p> <p>Blue Valley Industries had an exterior door and frame replaced. Bryan Hogan and one of our contractors are scheduled to update the hand washing area.</p> <p>Developing Potential - Kansas City location had trees removed from the front of the location for safety reasons. A circulation pump and mixing valve were also replaced.</p> <p>Job One - Grandview had warehouse lights upgraded with the addition of 6x6 t8 fixtures.</p> <p>Job One - Independence had cement repairs on the dock steps and had two HVAC'S repaired. This location also is in need of roof repairs that are estimated to cost \$4,500.</p> <p>Southwood, an Open Options residence, had plumbing repairs to the kitchen sink.</p> <p>The White Oaks residence is in need of roof repair.</p> <p>Mr. Blake closed his report by sharing information and estimated cost figures for items/repairs that will be needed in 2017. These cost figures are shown in the 2017 budget.</p> <p>None.</p> <p>None.</p>	<p style="text-align: center;">Information</p>

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Adjournment	There being no further business the meeting was adjourned at 5:47PM. Respectfully submitted, Staff	Information