Topic/Issue		Summary of Action Taken o Pending
	There was no Planning & Services Committee meeting scheduled for November of 2016, but as requested by the Board, brief reports were submitted to keep members apprised of information during the non-meeting month. Highlights of those reports are as follows.	Information
Update on Transportation Center	Bob Rice, Transportation Manager shared that the Maintenance Department has completed the winterization of the entire eitas fleet.	
	The Center is also in the process of getting all outside lights working and walkways marked and re-marked.	
	On November 18-21 the employee parking lot expansion is scheduled to take place creating nine additional parking spots. This will relieve the necessity of using some of the Visitor Parking spots for staff.	
	Eitas continues to communicate with representatives from KCATA to explore areas where we could partner with them in some part of our operation. Items discussed included Fleet Tracking software, Routing software, training in the area of supporting individuals with developmental disabilities and coordination of our Advance Call operation with theirs and the possibility of using any excess capacity our regular routes have to help KCATA during their peak transportation period.	
	The annual Dot survey is scheduled to be distributed in early December with a due date of December 21. Results should be available by the end of the year.	

Topic/Issue		Summary of Action Taken or Pending
Update on Agency Relations	Nancy Nicolaus, Agency Relations Supervisor shared that she attended the Open House at the Rehabilitation Institute workshop (12 th Street) on October 31st. Then on November 7 th she received information that there were six program exits from the workshop. One due to a death, one due to retirement and the other four due to related health concerns.	Information
	Developing Potential (DPI) received an excellent report and recommendation for continued 3-year CARF accreditation.	
	The next Introduction to Gentleness class is scheduled for November 17 & 18. There are 19 people currently registered. The next GT1Network meeting is scheduled for December $8^{\rm th}$ for networking and continuing education.	
Support Coordination	Mark Riley, Deputy Director shared that there are currently 46 Support Coordinators spread amongst six teams. There are currently 14 Support Coordination openings.	
	Eitas began accepting newly eligible individuals directly from the Kansas City Regional Office (KCRO) on November $1^{\rm st}$ and have accepted two individuals to date.	
	Eitas Support Coordinators are currently providing services to 1,949 individuals.	
Training & Development	Amanda George, Training and Developmental Supervisor shared October attendance for the six basic classes offered at the Training Center monthly:	
	Level 1 Medication Aide-Update: 2 classes/20 studentsCPR: 2 classes/14 students	

Topic/Issue		Summary of Action Taken or Pending
Update on Training & Development Continued	• First Aid: 2 classes/13 students • Gentle Teaching: 1 class/9 students • L1MA: 1 class/6 students • Blood Borne Pathogens: 1 class/8 students The Health Initiative - Year 5 has identified 7 people for the Advisory Council-people with IDD. The Whole Person is providing 3-sessions of the Living Well with a Disability course. Harvesters will work with eitas to modify healthy desserts and meatless meals for the nutrition/cooking classes. Oral Health Grant for people with Developmental Disabilities: Project Start Date: January 1, 2017 Grant Total: \$73,152; with \$13,385 allocated to eitas Partners: IHD, Missouri Primary Care Association, Dr. John Dane, Director of Dental Services for Missouri. Project Summary: the goal of the proposed project is to "ensure an oral health care system for individuals with IHD/DD disabilities that provides easy access to quality dental care, resulting in better oral health, better dental care, and lower costs.	Information

Topic/Issue		Summary of Action Taken o Pending
	In closing, Mrs. George shared that Philadelphia Insurance is providing free eLearning for our Transportation Center employees beginning in January 2017.	Information
	This concluded the highlights of the Planning & Service reports submitted for November.	
	Respectfully submitted,	
	Staff	