

**Developmental Disability Services of Jackson County ~ eitas
 Planning & Services Committee Reports
 January 2017**

Topic/Issue		Summary of Action Taken or Pending
<p style="text-align: center;">Update on Transportation Center</p>	<p>There was no Planning & Services Committee meeting scheduled for November of 2016, but as requested by the Board, brief reports were submitted to keep members apprised of information during the non-meeting month. Highlights of those reports are as follows.</p> <p>Bob Rice, Transportation Manager shared that the Maintenance Department has completed the winterization of the entire eitas fleet.</p> <p>The Center is also in the process of getting all outside lights working and walkways marked and re-marked.</p> <p>On November 18-21 the employee parking lot expansion is scheduled to take place creating nine additional parking spots. This will relieve the necessity of using some of the Visitor Parking spots for staff.</p> <p>Eitas continues to communicate with representatives from KCATA to explore areas where we could partner with them in some part of our operation. Items discussed included Fleet Tracking software, Routing software, training in the area of supporting individuals with developmental disabilities and coordination of our Advance Call operation with theirs and the possibility of using any excess capacity our regular routes have to help KCATA during their peak transportation period.</p> <p>The annual Dot survey is scheduled to be distributed in early December with a due date of December 21. Results should be available by the end of the year.</p>	<p style="text-align: center;">Information</p>

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<p style="text-align: center;">Update on Transportation Center</p>	<p>Bob Rice, Transportation Center, Manager reported that the Maintenance Department continues to be quite busy servicing the eitas vehicles as well as over 90 vehicles used by eitas supported agencies. The preventative measures the Maintenance Department seems to have prevented many of the normal issues we see this time of year, such as batteries, starters, alternators, lift problems, etc.</p> <p>In the last quarter of 2016 the Maintenance Department was able to perform all work in-house - no third party repairs were paid for. This work included two engine replacements and one transmission replacement. This will have a positive effect on our budget.</p> <p>In the next few months we will be evaluating our satellite tracking system and deciding if we want to continue with it or replace it with a new vendor. The current three year contract with Teletrac expires in early April.</p> <p>The employee parking fence has been moved to allow for the addition of nine additional parking spaces. This will relieve the necessity of using some of the visitor parking spots for staff.</p> <p>We are currently working through a driver shortage and hope to have some new drivers soon. We are also working on the 2016 year end activity reports (number of trips, costs, etc.) and plan to have the report completed soon.</p> <p>Jade Alarm continues to make progress in the upgrade of the security system at our location.</p>	<p style="text-align: center;">Information</p>

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Training & Development	<p>Amanda George, Organizational Development Manager shared classes offered and attendance records for 2016. There were 91 classes scheduled with 929 participants.</p> <p>Mrs. George shared information on the Kansas City Collaborative to Enhance Access to Behavior and Physical Activity Supports for Individuals with Alzheimer's Disease and Related Dementias grant.</p> <p><u>Project start date:</u> December 2016</p> <p><u>Grant:</u> 3 year</p> <p><u>Partners:</u> KU Alzheimer's Disease Center and 5 sub-awardees: University of Missouri-Kansas City Institute for Human Development, Shepherd's Center of Kansas City Central, Jewish Family Services of Greater Kansas City, Alzheimer's Association - Heart of America Chapter, and Developmental Disability Services of Jackson County - eitas.</p> <p><u>Activities:</u></p> <ol style="list-style-type: none"> 1. Recruit staff to provide Reducing Disability in Alzheimer's Disease (RDAD) program. 2. Staff implements RDAD with 20 dyads (person with IDD and Dementia and caregiver) each year for three years. <p>This concluded the highlights of the Planning & Service reports submitted for January.</p> <p>Respectfully submitted,</p> <p>Staff</p>	Information