

**Developmental Disability Services of Jackson County ~ eitas
Property Committee
February 15, 2017**

| Topic/Issue | | Summary of Action Taken or Pending |
|---|--|---|
| <p>Attendance</p> <p>Call to Order</p> <p>Update on Properties</p> | <p>Paula Smith, Russ Jones and Tammy Kemp. Absent John Humphrey and Betty Sharp. Marvin Blake, Erin Epperson, Mark Riley, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Christy Carpenter</p> <p>Tammy Kemp, Board Vice-Chair called the Property Committee meeting to order at 5:00PM at the Administrative offices of Developmental Disability Services of Jackson County - eitas located at 8511 Hillcrest, Kansas City, Missouri.</p> <p>Marvin Blake, Facilities Coordinator open his report by giving the highlights of work in progress and/or work completed.</p> <ul style="list-style-type: none"> • <u>8511 Hillcrest</u>: Renovations on the second floor bathrooms are complete. Fire and safety inspections completed. Elevator inspection scheduled for March. Extra parking lot lights installed. Security system wiring will begin soon. • <u>8508 Hillcrest</u>: Fire and safety along with backflow device have all been inspected and passed. • <u>Transportation Center</u>: Drain in holding tank in process of being repaired. • <u>Job One - Yuma</u>: HVAC replaced. Replacement of access on door from café to patio. Roof repair completed. Broken window replaced and various toilet repairs completed. | <p style="text-align: center;">Information</p> |

