

**Developmental Disability Services of Jackson County ~ eitas  
Property Committee  
April 19, 2017**

<b>Topic/Issue</b>		<b>Summary of Action Taken or Pending</b>
<p><b>Attendance</b></p> <p><b>Call to Order</b></p> <p><b>Update on Properties</b></p>	<p>John Humphrey, Tammy Kemp, Russ Jones, Paula Smith and Lisa Honn. Marvin Blake, Nancy Nicolaus, Bob Rice, Mark Riley, Erin Epperson, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Kelly Logan.</p> <p>John Humphrey, Property Committee Chair called the Property Committee meeting to order at 5:00PM at the Administrative offices of Developmental Disability Services of Jackson County - eitas located at 8511 Hillcrest, Kansas City, Missouri.</p> <p>Marvin Blake, Facilities Coordinator open his report by giving the highlights of work in progress and/or work completed.</p> <ul style="list-style-type: none"> <li>• <u>8511 Hillcrest</u>: Fire and elevator inspections completed. Elevator has had an updated door closing system installed. New cameras installed as part of security system upgrade. Carpet cleaning for second floor hallway and one suite scheduled. Summer startup on HVAC completed.</li> <li>• <u>8508 Hillcrest</u>: Fire inspection completed. Security company is finishing up programming and tweaking new cameras. Summer startup completed. Plumbing issues in men's restroom resolved.</li> <li>• <u>Transportation Center</u>: Seeking last bid on parking lot repair and retaining wall.</li> <li>• <u>Job One - Yuma</u>: Holes in parking lot repaired. Checking on insurance to cover roof repair from hail damage. Exterior</li> </ul>	<p><b>Information</b></p>

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<b>Update on Properties Continued</b>	<p>lights to be repaired as well as cement repair for back steps at loading dock. Lunch room window replaced.</p> <ul style="list-style-type: none"> <li>• <u>Job One - Grandview</u>: Plumbing repair in administration area and door repair in lunchroom work area.</li> <li>• <u>Southeast Enterprises</u>: Repaired parking lot and sidewalk for egress out of building. Repaired pitch pots on roof where conduit penetrates roof. Drinking fountain and a faucet need repair.</li> <li>• <u>Blue Valley Industries</u>: Windows replaced from storm and three trees removed.</li> <li>• <u>Rainbow II</u>: Fence damaged from storm. Looking for fence company to charge fair price. Heat load in building still being adjusted. Roof also needs repair from storm.</li> <li>• Ability KC (formerly Rehabilitation Institute on 12<sup>th</sup> Street) Building experience unknown flood. Plumber found no clogs and main line looked good.</li> <li>• White Oaks (CDD): Securing bids for roof replacement and the addition of soffit vents.</li> <li>• Developing Potential - Independence: Roof repaired and drinking fountain installed.</li> </ul>	<b>Information</b>

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<b>Topic/Issue</b>		<b>Summary of Action Taken or Pending</b>
<p><b>Update on Properties Continued</b></p> <p><b>New Business</b></p> <p><b>Old Business</b></p> <p><b>Public Comment</b></p> <p><b>Public Adjournment</b></p>	<ul style="list-style-type: none"> <li>• Nolen Manor (CDD): Repair as needed. CDD adding cement to edge of driveway so van fits when turning around.</li> <li>• Other properties involve weed control, system checks and checks on security lighting.</li> </ul> <p>This concluded Mr. Blake's report on eitas properties.</p> <p>None</p> <p>None.</p> <p>None.</p> <p>There being no further business the public portion of the meeting adjourned at 5:25PM.</p> <p>John Humphrey, Board chair moved that the Developmental Disability Services of Jackson County Property Committee go into Closed Session pursuant to the Missouri Revised Statutes 610, Subsection 610.021 to discuss a real estate issue. The Closed Session is expected to last approximately 5-10 minutes.</p> <p>Respectfully submitted,</p> <p>Staff</p>	<p style="text-align: center;"><b>Information</b></p>