

**Developmental Disability Services of Jackson County ~ eitas  
 Planning & Services Committee Reports  
 June 2017**

<b>Topic/Issue</b>		<b>Summary of Action Taken or Pending</b>
<p style="text-align: center;"><b>Update from Transportation Center</b></p>	<p>The Planning &amp; Services Committee meeting scheduled for June of 2017 was cancelled. So as to keep members apprised of information during this non-meeting month committee members submitted brief reports. Highlights of those reports are as follows.</p> <p>Bob Rice, Transportation Manager shared that Safety week is scheduled for the week of July 17<sup>th</sup> and includes some new training in the area of Active Shooter using the A.L.I.C.E. program training. Also scheduled are trainings in the areas of: blood borne pathogens, diversity and bed bug prevention.</p> <p>The committee is in the final stages of selecting a replacement for a current fleet tracking system and deciding if live streaming of our fleet is feasible.</p> <p>The new fuel system is ready for installation. All lines have been run and prep work is completed. The vendor is expecting completion by the end of the month. This new system will include a new pump and hardware plus new programming.</p> <p>Our transportation center and OATS hosted a Braun wheelchair lift repair and maintenance workshop for local transportation repair providers. A total of 25 individuals attended the all day event. Eitas provided the location and OATS provided lunch and snacks. Braun sent a factory trained representative to conduct the meeting.</p> <p>During the past two months our Transportation Center has evaluated 29 transportation requests and was able to accommodate 11. Fifteen are still being reviewed and 3 have moved to the</p>	<p style="text-align: center;"><b>Information</b></p>

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<p style="text-align: center;"><b>Update from Transportation Center Continued</b></p> <p style="text-align: center;"><b>Update from Agency Relations</b></p>	<p>wait list. Eitas bus pass purchases have continued to increase and now stand at 49 per month. This is the equivalent of almost three full buses.</p> <p>Eitas Support Coordination and IT are working on a system where our Transportation Center can review rider plans concerning transportation support. This will ensure our Transportation Center is providing what is called for in the individual plans.</p> <p>Nancy Nicolaus, Agency Relations Supervisor shared that the Agency Relations (AR) staff will be visiting all eitas funded agencies during the months of June and July with a focus on seeing direct service sites.</p> <p>The Center for Developmental Disabilities (CDD) has added a Quality Assurance position to their management team. AR staff will work closely with the individual selected for that position.</p> <p>AR Staff are collaborating with the eitas Training Department in efforts to develop revised training for Transportation Center staff.</p> <p>AR staff continue to provide consultation to eitas funded agencies and others involved in Gentle Teaching (GT).</p> <p>An eitas organizational membership to Gentle Teaching International (GTI) is in process. The next Heart of America GTI Network meeting is July 20.</p>	<p style="text-align: center;"><b>Information</b></p>

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<b>Deputy Director Report</b>	<p>Mark Riley, eitas Deputy Director shared the following:</p> <p><b>Priorities/Project Resolution:</b> No. 1 current priority is new Person Centered Support Plan rollout, training and implementation.</p> <p><b>Co-Occurring DMJ and internal groups:</b> Both internal and DMH groups continue to meet.</p> <p><b>Senior Support Coordinators (SC):</b> Three Support Coordinators have applied. Applications are being reviewed to meet qualifications and then interviews will be scheduled.</p> <p><b>Utilization Review:</b> Pilot program is underway where UR Coordinators are doing more completion of actual packet request. Early reviews are fairly good.</p>	<b>Information</b>
<b>Support Coordination Erin Epperson</b>	<p>Erin Epperson, SC Manager shared the following information pertaining to Support Coordination:</p> <ul style="list-style-type: none"> <li>• Currently 52 Support Coordinators on staff.</li> <li>• 11 Senior Support Coordinators</li> <li>• Number of people supported: 1,917</li> <li>• New Support Coordinators Hired: 1 (Starting July 10)</li> <li>• Number of SC's on FMLA: 4 (1 SC just returned and is gradually taking back her caseload; 1 planned FMLA coming up in October).</li> </ul> <p><b>Number 1 Priority: Caseload Management</b></p> <ul style="list-style-type: none"> <li>• Average number of people supported for seasoned SC's: 46 (actual caseload numbers up to 49)</li> </ul>	

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<p><b>Support Coordination                      Erin Epperson                      Continued</b></p>	<ul style="list-style-type: none"> <li>• Support Coordinators continue to carry caseloads of up to 49 people due to FMLA, turnover and promotions. We continue to interview and hire, but we have not been able to hire as quickly as we would like so that we can become fully staffed.</li> <li>• We continue to work closely with the Training Department to try to get new SC's trained in the basics quicker so that we can begin building their caseloads sooner.</li> <li>• Support Coordinators continue to step up when needed and do the work that is required. They are grateful for the recognition of their extra work in the form of discretionary bonuses for carrying extra people. This recognition makes an impact on the morale of the SC department.</li> <li>• The eitas Intake Coordinator continues to support new people so they are not added to existing caseloads, and this has helped ease the burden for SC's.</li> </ul> <p>Current SC Department Priorities:</p> <ul style="list-style-type: none"> <li>• Managing high caseloads while staying on top of requirements.</li> <li>• Filling open positions, including Senior SC positions and a Support Coordination team Supervisor position.</li> <li>• Focus on consistently meeting and maintaining billing requirements.</li> <li>• Streamlining utilization Review (UR).</li> <li>• Continued focus on becoming experts at the basics tasks of the position.</li> </ul>	<p style="text-align: center;"><b>Information</b></p>

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<p><b>Organizational Development Continued                      Amanda George</b></p>	<p>Amanda George, Organizational Development Manager shared information on classes offered at eitas along with class attendance records to date for 2017.</p> <p>Provider training offered at eitas Training Center:</p> <ul style="list-style-type: none"> <li>• Level 1 Medication Aide:                              15 Classes Offered January through June                              Total Attendance: 137</li> <li>• CPR:                              8 Classes Offered January through June                              Total Attendance: 76</li> <li>• First Aid:                              8 Classes Offered January through June                              Total Attendance: 77</li> <li>• Gentle Teaching:                              4 Classes Offered January through June</li> <li>• Level 1 Medication Administration:                              13 Classes Offered January through June                              Total Attendance: 125</li> <li>• Blood Borne Pathogens                              6 Classes Offered January through June                              Total Attendance: 48</li> </ul> <p>Other Staff and Provider training offered May and June:</p> <ul style="list-style-type: none"> <li>• LifeCourse Framework Showcase - National Conference-KC                              5 Attendees</li> <li>• Person Centered Planning and Personal Outcomes                              60 Attendees</li> <li>• Alzheimer's/Dementia and People with I/DD                              42 Attendees</li> <li>• Meatless Meals                              10 Attendees</li> </ul>	<p style="text-align: center;"><b>Information</b></p>

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<p><b>Organizational Development Continued Amanda George</b></p>	<ul style="list-style-type: none"> <li>• Building Community Capacity to Support People with Challenging Behaviors. Minneapolis, MN 2 Attendees</li> <li>• National Task Group Dementia Capable Care of Adults with I/DD and Dementia (Train the Trainer) 1 Attendee</li> </ul> <p><u>Grants:</u> Health Care Foundation <u>Submitted Developmental Disability Health Initiative - Year 6</u> February 14, 2017 (\$95,507) <i>Waiting for approval or denial letter</i></p> <ul style="list-style-type: none"> <li>• Funding requested for CHW continuing education</li> <li>• Developing five modules that address healthy practices (target audience - people with IDD, staff)</li> <li>• Increasing awareness and knowledge of broader "health services" community of health disparities experienced by people with I/DD</li> </ul> <p><u>Developmental Disability Health Initiative - Year 5</u> Project began July 17, 2016, Partners: Institute for Human Development (IHD), Harvesters, The Whole Person and DD service providers. Grant total: \$90,000; \$28,357 allocated to eitas. Interim Grant Progress:</p> <ul style="list-style-type: none"> <li>• Developmental Disability Health Promotion Training - May 10-11, 2017</li> </ul>	<p style="text-align: center;"><b>Information</b></p>

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<p><b>Organizational Development Continued                      Amanda George</b></p>	<ul style="list-style-type: none"> <li>• 7 people (one parent) with IDD on the Advisory Council - revised Meatless Meals Harvesters curriculum (2016) working on Healthy Desserts.</li> <li>• Community Health Worker course with 15 students that are professionals in IDD field or family members - COMPLETED!</li> <li>• Have a job posting currently out for the Community Health Worker at eitas - <i>delayed - waiting on status of grant funding.</i></li> </ul> <p><u>Oral Health Grant for people with Developmental Disabilities</u>                      Project start date: January 1, 2017                      Grant total: \$73,152; \$13,385 allocated to eitas                      Partners: IHD, Missouri Primary Care Association, Dr. John Dane, Director of Dental Services - Missouri.</p> <p>The goal of the proposed project is to "ensure an oral health care system for individuals with intellectual and developmental disabilities that provides easy access to quality dental care, resulting in better oral health, better dental care, and lower costs.</p> <p>Objectives:</p> <ol style="list-style-type: none"> <li>1. develop and deliver training for dental professionals to increase their capacity to treat people with IDD,</li> <li>2. develop and implement training for people with IDD, their family caregivers, and disability service providers that will improve routine daily oral care and hygiene, and</li> <li>3. identify and implement policy and practice changes at local provider organizations and in state systems that will lead to improved oral health and better access to care for people with I/DD.</li> </ol>	<p style="text-align: center;"><b>Information</b></p>

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<p><b>Organizational Development Continued</b>  <b>Amanda George</b></p>	<p><u>Kansas City Collaborative to Enhance Access to Behavior and Physical Activity Supports for Individuals with Alzheimer's Disease and Related Dementias.</u>            Project Start Date: December 2016            Grant: 3 year            Partners: KU Alzheimer's Disease Center and 5 sub-awardees: UMKC - IHD, Shepherd's Center of Kansas City Central, Jewish Family Services of Greater KC, Alzheimer's Association - Heart of American Chapter, and Developmental Disability Services of Jackson County - eitas.</p> <p>Activities:</p> <ul style="list-style-type: none"> <li>• eitas offering with training for staff and providers on Alzheimer's and Dementia awareness training</li> <li>• identify and implement a screening tool for Support Coordinators to use as needed with individuals they support</li> <li>• staff implement the RDAD program starting July or August of 2017</li> </ul> <p><u>Improving Access to Mental Health Services for People with Intellectual and Developmental Disabilities with Co-Occurring Mental Health Issues</u>            Grant proposal submitted April 19, 2017 to the Health Care Foundation of Greater KC: 2 years: \$236,623 HCF request; eitas \$71,150.</p> <p>This concluded the highlights of the Planning &amp; Service committee reports submitted for June.</p> <p>Respectfully submitted,            Staff</p>	<p style="text-align: center;"><b>Information</b></p>